District Attorneys Council

Federal Grants Division

VOCA Grant Required Uploads

Required Forms

* Determination of Suitability to Interact With Minors
	+ Uploaded\_\_\_\_\_\_\_\_\_\_
* Personnel Form
	+ Uploaded\_\_\_\_\_\_\_\_\_\_
* Employee Periodic Certification (Persons 100% VOCA Funded 2x year)
	+ Uploaded\_\_\_\_\_\_\_\_\_\_
* Current Certified Assurances
	+ Uploaded\_\_\_\_\_\_\_\_\_\_

Required Civil Rights Documents

* Procedures for Responding to Discrimination Complaints from Program Participants
	+ Uploaded\_\_\_\_\_\_\_\_\_\_
* Procedures for Responding to Discrimination Complaints from Employees
	+ Uploaded\_\_\_\_\_\_\_\_\_\_
* Limited English Proficiency (LEP) Policy and Procedures
	+ Uploaded\_\_\_\_\_\_\_\_\_\_\_
* Civil Rights Training (Supportive Documentation due once per year)
	+ Uploaded\_\_\_\_\_\_\_\_\_\_
* Equal Employment Opportunity Plan
	+ Uploaded\_\_\_\_\_\_\_\_\_\_

Other Required Documentation

* Personally Identifiable Information (PII) Breach Policy
	+ Uploaded\_\_\_\_\_\_\_\_\_\_
* Confidentiality Policy
	+ Uploaded\_\_\_\_\_\_\_\_\_\_
* Single Audit (If Applicable)
	+ Uploaded\_\_\_\_\_\_\_\_\_\_\_
* Current IDC Rate (If negotiated directly with the federal government)
	+ Uploaded\_\_\_\_\_\_\_\_\_\_\_\_
* Proof of Training (VAT and or Other)
	+ Uploaded\_\_\_\_\_\_\_\_\_\_\_\_\_
* Teleworking Policy (If Applicable)
	+ Uploaded\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Emergency Services Policy ( Transitional Housing, Relocation, Deposit Return, Gift Cards, Cell Phones, Vehicles)
* Determination of Suitability Policy
	+ Uploaded \_\_\_\_\_\_\_\_\_\_\_\_\_